



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

OFFICE OF
THE PREMIER

Ref. No. : S5/7

Enq. : Ms. Phahladira M.L

DIRECTOR GENERAL'S CIRCULAR No. 14 OF 2024.

ADVERTISEMENT OF EIGHTEEN (18) GRADUATE INTERNSHIP OPPORTUNITIES.

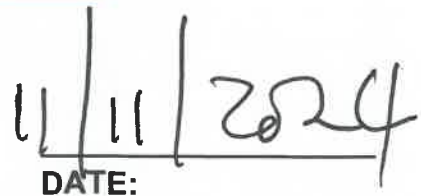
1. Applications are invited from unemployed South African citizens residing in Limpopo between 18 and 35 years for Graduate Internship opportunities for a period of twenty four (24) months as per attached advertisement of Director General: Circular No. 14 of 2024.
2. The new Z83 application form must be fully completed and duly signed, dated and initialed by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. The application must include only completed and signed new Form Z83 and a detailed Curriculum Vitae, copies of qualifications and ID. Certified copies will only be submitted by shortlisted candidates on or before the day of the interview date. The applicant may submit additional information separately where the space provided on Z83 form is not sufficient. The employer reserves the right not to fill the posts. Failure to submit the requested documents will result in your application not being considered. NB: You are kindly requested to complete Part A, B and C of the Z83 in full. Applicants who apply for more than one position are requested to submit separate applications for each position they wish to apply for.
3. A specific reference number indicated on the post applied for must be quoted in the Column "Reference Number" on Z83 application form.
4. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation.
5. Applicants who already participated in any Government Internship Programme will not be considered and if it is found that this was the case after appointment, the contract will be terminated with immediate effect.
6. Applications are encouraged to be submitted through the e-Recruitment website at <https://erecruitment.limpopo.gov.za>, however, hand delivery applications are acceptable and must be submitted on the new Z83 application form obtainable from all Government Departments or can be downloaded from www.gov.za / www.dpsa.gov.za / www.labour.gov.za.

Physical Applications should be addressed to:

Director: Human Resource Management
Office of the Premier
Private Bag X9483
POLOKWANE
0700

7. Applications may also be hand delivered to the Office of the Premier at 40 Hans van Rensburg Street, POLOKWANE, Mowaneng Building, and Office No. A013, General Records: Registry, Ground Floor.
8. Enquiries should be directed to Ms Phahladira M.L and Mr Ramokolo H. at telephone numbers 015 - 287 6371 /6134 respectively.
9. The Office of the Premier is an affirmative action employer. Designated race groups, females and persons with disabilities remain the target group and are encouraged to apply.
10. Successful candidates will be expected to enter into a performance agreement and sign an oath of secrecy. All appointments are subject to the personnel suitability check (criminal records, credit record check and security vetting) and recommended candidates will be subjected to security clearance procedures. The Office reserves the right not to make any appointment(s) to the posts advertised. **The Office reserves the right NOT to make any appointment to the posts advertised.**
11. The closing date for the applications is the **20 DECEMBER 2024 at 16h00**. Late applications for the advertised posts will not be considered. Failure to comply with the above-mentioned requirements will result in the disqualification of the application.
12. Correspondence will be limited to short-listed candidates only due to the large number of applications we envisage to receive, If you have not heard from the Office within ninety (90) days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within 90 days, seek reasons for the above administrative action in terms of section 5, sub-section 1 and 2 of Promotion of Administrative Justice Act 3 of 2000. Applications which are forwarded / submitted to the wrong address will not be considered.
13. NOTE: The advert will also be accessible on the following websites:
<https://erecruitment.limpopo.gov.za>, www.limpopo.gov.za, and www.dpsa.gov.za .


Mr. N.S. NCHABELENG
DIRECTOR GENERAL


DATE:

ANNEXURE A

ADVERTISEMENT OF EIGHTEEN (18) GRADUATE INTERNSHIP OPPORTUNITIES

GRADUTE INTERNSHIP PROGRAMME (24 MONTHS) FORM 1 APRIL 2025 TO 31 MARCH 2027

1. **POST** **GEOGRAPHICAL INFORMATION SYSTEM INTERN X1**
REF NO: OTP 14/24/01
Directorate: Geographical Information System

STIPEND R7 450.75 per month
CENTRE Head Office (Polokwane)
REQUIREMENTS Diploma or Degree (NQF6/7) in Geoinformatics/ Geomatics/ GIS/ Geography/ Cartography/ Environmental Science specialising in GIS.
2. **POST** **SECURITY MANAGEMENT INTERN X1 REF NO: OTP 14/24/02**
Directorate: Security Management

STIPEND R7 450.75 per month
CENTRE Head Office (Polokwane)
REQUIREMENTS National Diploma or Degree (NQF6/7) in Security Management.
3. **POST** **BUDGET PLANNING INTERN X1 REF NO: OTP 14/24/03**
Directorate: Financial Management

STIPEND R7 450.75 per month
CENTRE Polokwane (Head Office)
REQUIREMENTS National Diploma or Degree (NQF6/7) in Public Finance Management/Financial Accounting/ Financial Management/Cost and Management Accounting.
4. **POST** **COMMUNICATION INTERN X1 REF NO: OTP 14/24/04**
Chief Directorate: Provincial Communication Services

STIPEND R7 450.75 per month
CENTRE Polokwane (Head Office)
REQUIREMENTS National Diploma or Degree (NQF6/7) in Graphic Design, Fine Arts or related.
5. **POST** **DEVELOPMENT PLANNING INTERN X1 REF NO: OTP 14/24/05**
Directorate: Development Planning and Anti-Poverty Strategy

STIPEND R7 450.75 per month
CENTRE Polokwane (Head Office)
REQUIREMENTS National Diploma or Degree (NQF6/7) in Planning/ Development Studies.
6. **POST** **SPATIAL PLANNING INTERN X1 REF NO: OTP 14/24/06**
Directorate : Spatial Planning

STIPEND R7 450.75 per month
CENTRE Polokwane (Head Office)
REQUIREMENTS National Diploma or Degree (NQF6/7) in Town & Regional Planning/ Urban Regional Planning.
7. **POST** **INTERNAL CONTROLS AND COMPLIANCE INTERN X1 REF NO: OTP 14/24/07**
Directorate: Internal Control and Compliance

CENTRE
REQUIREMENTS

Polokwane (Head Office)
National Diploma or Degree (NQF6/7) in Internal Auditing.

8. **POST:**

INFORMATION TECHNOLOGY INTERN X1 REF NO: OTP 14/24/08

Directorate: Department Government Information Technology
Office

STIPEND:

R7 450.75 per month

CENTRE:

Polokwane (Head Office)

REQUIREMENTS:

National Diploma or Degree (NQF6/7) in Information Technology or related.

9. **POST**

HUMAN RESOURCES DEVELOPMENT & PERFORMACE

MANAGEMENT DEVELOPMENT SYSTEMS INTERN X1 REF NO: OTP 14/24/09

Directorate: Human Resources Development & Performance Management
Development Systems & Employee Health and Wellness

STIPEND

R7 450.75 per month

CENTRE

Polokwane (Head Office)

REQUIREMENTS

National Diploma or Degree (NQF6/NQF7) in HRM/ HRD/ Public
Administration/ Public Management/ Public Affairs.

10. **POST**

LEGAL SERVICES INTERN X1 REF NO: OTP 14/24/10

Directorate: Legal Services

STIPEND

R7 450.75 per month

CENTRE

Polokwane (Head Office)

REQUIREMENTS

National Diploma or Degree (NQF6/7) in LLB/ B. Proc or related.

11. **POST**

INTER-GOVERNMENTAL RELATIONS INTERN X1 REF NO: OTP 14/24/11

Directorate: Inter-Governmental Relations and ODA

STIPEND

R7 450.75 per month

CENTRE

Polokwane (Head Office)

REQUIREMENTS

National Diploma or Degree (NQF6/7) in Public Administration/Public
Management/Public Affairs or Political Science or related.

12. **POST**

SPECIAL PROGRAMMES INTERN X2 REF NO: OTP 14/24/12

Directorate: Special Programmes

STIPEND

R7 450.75 per month

CENTRE

Polokwane (Head Office)

REQUIREMENTS

National Diploma or Degree (NQF6/7) in Public Administration/Public
Management/Public Affairs or Social Science or related.

13. **POST**

ORGANISATIONAL DEVELOPMENT X1 REF NO: OTP 14/24/13

Directorate: Organisational Development

STIPEND

R7 450.75 per month

CENTRE

Polokwane (Head Office)

REQUIREMENTS

National Diploma or Degree (NQF6/7) in Management Services/Production
Management/ Organisational Development/ Operation Management.

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14. **POST** **SUPPLY CHAIN MANAGEMENT & LOGISTICS INTERN X1 REF NO: OTP 14/24/14**
Directorate: Supply Chain Management
- STIPEND** R7 450.75 per month
CENTRE Polokwane (Head Office)
REQUIREMENTS National Diploma or Degree (NQF6/NQF7) in Supply Chain Management/ Logistics.
15. **POST** **LABOUR RELATIONS INTERN X1 REF NO: OTP 14/24/15**
Directorate: Labour Relations
- STIPEND** R7 450.75 per month
CENTRE Polokwane (Head Office)
REQUIREMENTS National Diploma or Degree (NQF6/NQF7) in Labour Relations/ Labour Law.
16. **POST** **RECORDS MANAGEMENT INTERN X1 REF NO: OTP 14/24/16**
Sub-Directorate: Records and Knowledge Management
- STIPEND** R7 450.75 per month
CENTRE Polokwane (Head Office)
REQUIREMENTS National Diploma or Degree (NQF6/NQF7) in Information Management/Archival Studies/Library Science/Knowledge Management.
17. **POST** **STRATEGIC MANAGEMENT INTERN X1 REF NO: OTP 14/24/17**
Directorate: Strategic Management
- STIPEND** R7 450.75 per month
CENTRE Polokwane (Head Office)
REQUIREMENTS National Diploma or Degree (NQF6/NQF7) in Public Administration/Public Management/Public Affairs.